

Shelly Park School

BYOD Guidelines.

This year our school is seeking to complement – (enhance and support) children’s learning by formally implementing Bring Your Own Device (BYOD) for Pod 3 and Pod 4 students. Students will be provided with their own Google Apps account under our school domain. This will allow students to access and share their learning with a number of people (including parents) and work collaboratively in real time. To ensure students are using these accounts appropriately , we will be using a product called “Teacher Dashboard”

There is information about the features of Google Apps for Education (GAFE) at <http://softwareforlearning.tki.org.nz/Products/Googele-Apps/>

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<http://hapara.com/teacher-dashboard-for-google-apps/>

for you to view if you are interested to find out more.

There are key objectives in this implementation:

- Critically we are seeking to implement this collaboratively with parents.
- We want to offer the opportunity to the students to amplify their educational outcomes.
- We are seeking to develop our students as responsible digital citizens.
- We also want to make the management and use of as devices a responsibility that is shared between home and school.

As a school we are not recommending specific models or devices. However we have agreed upon the specifications below if the device is to be used at school.

- The device must be Wifi capable, have educational functionality and a minimum screen size of 20cm (measured diagonally).
- The device can access and edit google docs, using the school account
- The device is named and has a protective case. Earbuds are required and must also be named.
- The device has a minimum 4 hour charge.
- Minimum of 16GB storage.

Guidelines for use:

- Charging and downloading must occur at home. Devices must arrive at school fully charged and will not be recharged at school.
- Students will be expected to take responsibility for the care of their device, and ensuring that it goes home and returns to school each day. Each classroom will be equipped with a safe storage space for the devices.
- G Mail will be disabled as part of the student Google accounts. A class email address will be able to be used and monitored. If children wish to set up their own

email accounts they can do so with parental guidance but not as part of the school's domain.

- Students are not allowed to use their devices before school, morning tea or at lunchtime unless directly supervised by a staff member. The wifi network will be managed to restrict this.
- The device is covered by the owners insurance. The school cannot be held responsible for loss or damage to the device.
- The school will not be able to support any technical issues, affect repairs and/or upgrades of the device.
- The device must have virus protection software. This is the responsibility of the owner.
- The conditions of the School's Cyber Safety Use Agreement will be strictly applied. Inappropriate use will see the device confiscated by staff for collection by parents.

A computing device is a very powerful tool for engaging learners and amplifying their learning, however it is not the only tool that teachers use to deliver the curriculum. Any device will be used at the classroom teacher's discretion and with their knowledge and permission. Whether or not this technology is used in class on any given day depends entirely upon the teacher's judgement about the chosen tool to use for instruction or investigation.

Purchasing, leasing or using a device is not compulsory or indeed seen as essential at Shelly Park school. Each classroom is equipped with a supply to cover a typically sized teaching group, but there may well be time when a personal device can be used to increase the ratio of access.